



APPROPRIATIONS COMMITTEE

MEETING MINUTES

Thursday, June 14, 2012

7:30 p.m.

Selectmen's Meeting Room

Present: Chairman, Elaine Kelly
Janice Hight
Bob D'Amico
Tony Poteete

Absent: Rick Nieber
Dan McInnis

Also present: Town Administrator John Coderre
Finance Director June Hubbard-Ward

Meeting was called to order at 7:30 p.m.

Election of Officers

J. Hight moved to hold over the election of officers until the first meeting in the fall; B. D'Amico seconded; approved unanimously.

Approval of April 23, 2012 Meeting Minutes

J. Hight moved approval of the Meeting Minutes of the April 23, 2012 meeting; B. D'Amico seconded; approved unanimously.

2012 Fiscal Year-end Transfers

The first transfer is linked to the October 29, 2011 Nor-easter snowstorm. The Town has submitted claims to FEMA and FHWA in anticipation of receiving at least 75% of its expenses. In anticipation of receiving around \$240,000 from FEMA, the deficit will be reduced to around \$47,050. Given that it is unknown when the FHWA funds would be received by the Town, the transfer is being requested as a means to close the deficit so that the FY2013 tax rate is not impacted (see the Town Accountant's memo on this subject dated June 14, 2012).

The second transfer covers expenses related to the 39 West Main Street property. The Town is now the owner of the property and this transfer is to cover the legal expenses associated with securing the buildings including possible demolition costs (see the Finance Director's letter on this subject dated June 14, 2012).

J. Hight moved that the Committee vote to transfer \$47,050 from the Reserve Fund to Public Works Snow & Ice Removal (Dept. #12295); B. D'Amico seconded; voted unanimously.

J. Hight moved that the Committee vote to transfer \$30,000 from the Reserve Fund to Legal Services (Dept. #11151); B. D'Amico seconded; voted unanimously.

Update on Indian Meadow Property

The Town Administrator provided the Committee with a copy of Town Planner Kathy Joubert's memo regarding the potential sale of Indian Meadows Golf Course under Chapter 61B land, and distributed to all committees. The Committee discussed the process to be followed.

Update on Lincoln Street School Building Committee

The Town Administrator provided the Committee with a draft copy of the minutes of the first Lincoln Street School Building Committee meeting. The Town is currently waiting on MSBA approval before it can proceed with the hiring of the Project Manager.

Any other business to come before the Committee

The Town Administrator provided the Committee with Town Counsel's communication regarding the Regional High School Declaratory Judgment. At this point all materials have been submitted and arguments made. The Town is waiting for the court to render a decision.

Adjournment

8:30 p.m. – J. Hight moved to adjourn; B. D'Amico seconded, approved unanimously.

The next meeting will be in the fall.

Respectfully submitted,

John W. Coderre

Documents used during meeting:

1. June 14, 2012 Meeting Agenda
2. April 23, 2012 Meeting Minutes
3. Transfer request for \$30,000
4. Transfer request for \$47,050
5. Finance Director's letter of June 14, 2012
6. Town Accountant's memo of June 14, 2012
7. John Coderre's memo on Indian Meadows of May 14, 2012
8. Lincoln Street Building Committee's Minutes of May 22, 2012
9. Email from Town Counsel on ARHS dated June 8, 2012